



KASETSART UNIVERSITY CAPACITY BUILDING 50/50 SCHOLARSHIP
Student Exchange or International Academic Program
Faculty of Economics

The Capacity Building Scholarship demonstrates Kasetsart University's commitment to internationalization of the KU students' academic experiences.

The Capacity Building Scholarship relies on the shared investment of the student's Faculty and the University and is intended to prepare students to participate effectively in the global economic community.

The financial commitment is significant. It is intended to incentivize students to benefit by participating in Study Abroad degree programs and to cement the many collaborative relations that the University has with highly respected foreign university partners.

APPLICATION PERIOD 01-19 November 2021

Step 1. Contact your Faculty ECIA Office (Ms. Wanida)

- Select a Host university
- Prepare your Academic Study Plan
 - Select courses
 - Consider credit transfer
 - Get courses approved by your program (Faculty/Advisor)
- Prepare your Application to the Host University
 - Required documents are also needed for the Scholarship Application
- ECIA will make a Nomination to the Host University
 - Proof of acceptance is required as part of your Scholarship Application



Step 2. Complete the Scholarship Application Form

- Go to IAD online forms at https://iad.intaff.ku.ac.th/wordpress/?page_id=14139
- Submit the completed Scholarship Application and materials to ECIA office (Ms. Wanida)

Required Documents

- Official Letter of Acceptance from the host university
A copy of an email or scanned letter of acceptance from an authorized representative of the Host university may be sufficient to start the Scholarship Application, but the original Official Formal Letter of Acceptance must be submitted to IAD before departing to undertake the study abroad.
- Current CV
- Copy of Official Transcript
- Study Plan / Credit Transfer Approval
Study Plan must show at least 6 credits (12 ECTS) of credits Approved for Transfer, signed by the appropriate Advisor, Dean, or Faculty Committee.
- Proof of Language Proficiency
The program of study may be offered any language, but the KU student must meet language requirements set by the Host university.

Loan Repayment Contract Form: Student's Advisor, Dean, or Faculty Department Chair must sign (guarantee) that the Loan/Scholarship will be repaid if the student fails to complete the terms and conditions of the Capacity Scholarship or the Study Abroad.

(This signed contract must be submitted after the student has formally been awarded the scholarship by IAD)



Terms and Conditions

1. Students must complete at least one semester/term at a foreign host university.

NOTE 1:** Duration of the study abroad program must be **at least four months.

The Scholarship may be used for one semester only. Short sessions (such as summer programs) do not qualify.

***NOTE 2:** A student may pursue one full-year of study abroad, but the Scholarship funds may be applied toward expenses incurred for one semester of study.*

2. Students must complete **at least 6 credits of course work (6 KU credits / 12 ECTS)** approved for transfer credit by the student's Faculty at KU.
3. The Faculty must approve the student's Study Plan and credit transfer prior to applying for the Capacity Scholarship. Thus, the student must research the Host university's class schedule and select classes in advance.

***NOTE 1:** If the host university's class schedule is not published in time for the student to complete the Scholarship Application, the student can seek approval of several classes (more than 6 credits) with the proviso that the student will register for 6 credits of course work from the longer list of pre-approved classes.*

***NOTE 2:** The student may select classes that meet or exceed the KU degree requirements; thus, the "Free Elective" component of the KU Faculty of Economics degree requirement is often the easiest requirement to fulfill.*

4. Students **must begin the study abroad by September 30** in the next academic year. **Students applying in November 2021 must start studies abroad by 30 September 22.**

NOTE:** It is most realistic for students to study abroad during KU's **Second Semester.

- *Because the student must provide proof of acceptance for admission and a study plan by the Scholarship Application deadline (early November), it is difficult for the student to develop a Study Plan and obtain official acceptance one year in advance.*
- *Thus, the **second semester** (January - June 2022) after you submit your Scholarship Application is plausible ... but not the following **first semester** (August - December 2022)*

5. **Dual Degree, Joint Degree, or Degree Progression programs are not eligible** because these programs do not qualify for transfer credits.



Qualifications of Students Applying for the Capacity Scholarship

1. Undergraduate students who have been enrolled in a full-time degree program at KU for at least two years.
2. Student must gain acceptance by the host university. Therefore, the student must meet the admission criteria set by the host university.
3. Students must be nominated for the Capacity Scholarship by their Faculty.
4. Students must provide proof of their financial capacity to pay for **personal expenses** not covered by the Scholarship.
5. Students who previously received the Capacity Scholarship are not eligible to apply.
6. The student must be in good standing at KU when applying for the Scholarship.
The student must remain a KU student and will pay the KU registered student fee during the time of study abroad.

***NOTE:** The student may complete their degree requirements in advance of applying for the Scholarship, in which case the credits transferred will be considered extra free elective class credits.*

Qualified Expenses and Budget

1. The Capacity Scholarship can be used to cover actual expenses incurred by the student:
 - Airfare (roundtrip economy class)
 - Education VISA in the Host country (for duration of the approved study program)
 - Housing (host university dorm or residence recommended by host)
 - Per diem food/local travel costs (per amount allowed under KU rules)
 - Required textbooks and course materials.

***NOTE 1:** The student **must submit a budget** showing anticipated expenditures. Most universities publish estimated expenses online their informational websites for incoming international students.*

***NOTE 2:** The Scholarship does not cover tuition fees of a host university. Most of KU's partner universities **have waived tuition fees** for eligible Exchange Students.*



2. After the study abroad is completed, the student **must timely submit (within 45 days);**
 - 2.1) **Expenditure Report** including authentic documents (receipts, invoices, proof of payment, etc.) to KU showing actual, appropriate expenditures made by the student using Capacity Scholarship funds.

NOTE: The student must provide documentation (receipts, invoices, proof of payment, etc.) for all expenditures, including per diem expenses. For example, if the student has lunch at a student campus canteen or at a public café, the student must date and submit the receipt.
 - 2.2) **Participation Report** showing details of activities, Name of university you are accepted to, duration of exchange period, purpose to study abroad, benefits, problems and suggestions.
3. The Faculty **may nominate up to 10 students** per year for the Scholarship.
4. The funding granted may vary each year and actual funding depends on the number of students applying and the availability of budgeted funds. Normally, 50% of the Scholarship is funded by Kasetsart University (under the auspices of the International Affairs Division - IAD) and 50% is funded by the student's Faculty (**their enrolled program of study**).

NOTE: IAD supports up to 10 million THB each year.
5. Budgets and levels of funding is subject to change; the level of funding may vary by Faculty. Maximum budget allocated is 300,000 THB per student.

NOTE: Estimate 150,000 THB paid by IAD / 150,000 THB paid by the Faculty.

* *The terms and conditions governing the Capacity Building Scholarship is written in Thai and a copy of the policies can be obtained from the KU International Affairs Division – IAD.*

This summary, in English, is produced by Prof. Matthew Downs, Senior Consultant for International Relations (so I can give some preliminary guidance regarding the Scholarship). If this English summary is not consistent with the original Thai– the Thai version governs.

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